



**KENTUCKY REGISTERED SANITARIAN
EXAMINING COMMITTEE
275 EAST MAIN STREET, HS1E-B
FRANKFORT, KY 40621**

April 20, 2006

The meeting of the Registered Sanitarian Examining Committee was called to order by Chair Kathy Fowler.

Those in attendance were:

Kathy Fowler	Chair
Ed Cecil	Director (West Area)
Roy Foushee	Director (Central Area)
Dan Troutman	Director (South-East Area)
B. Joy Watkins	Executive Secretary
Guy F. Delius	Secretary-Cabinet's Representative

The Committee reviewed the minutes from the January 11, 2006 meeting.
Motion to accept the minutes with changes.

Roy Foushee

Ed Cecil, Seconded.

All in Favor

Roy Foushee discussed the Exam update. The Vendor is preparing the draft exam for the committee review and will be developing a study guide. The vendor may be able to attend the next meeting to discuss in person.

Joy discussed the R.S. expenses. The Committee reviewed the documents. The R.S. budget as maintained in house was a bit different than the Cabinet budget. Guy agreed to discuss with our budget analyst to reconcile.

Joy discussed the current members who are delinquent in paying their fees. Guy called several members and secured their renewal fees but others have not paid.

They have been notified at least twice at this point for payment.

Motion to send a note email or letter to the remaining delinquent members giving a final date. Failure to respond/pay dues by that date will generate a letter of removal of credential.

Ed Cecil

Roy Foushee, Seconded.

All in Favor

The Committee discussed TRAIN and the system used for tracking CEU's or contact hours. Guy agreed to ask the Train Staff to present TRAIN to the Committee at an upcoming meeting.

The Committee discussed sending a reminder to Sanitarians to remind Course organizers of their responsibility to send in course agendas, and official sign in sheets. Guy will send out a note.

The Committee discussed new applicants passing the exam. The following individuals successfully completed the exam.

Lindsay Ball

Catharine Price

Jason Holland

Lisa Tolliver

Edward Galligan

Motion to accept the new Sanitarians.

Ed Cecil

Dan Troutman, Seconded

All In Favor

Motion to approve Mr. Jason Ferry to take the exam.

Roy Foushee

Ed Cecil, Seconded.

All In Favor

The following individuals requested Inactive Status:

Dewey Crawford

Alvin Campbell

Motion to approve the above for Inactive Status.

Roy Foushee

Ed Cecil, Seconded

All In Favor.

Guy discussed ongoing NIMS trainings and the likely requests for Sanitarians to be requesting contact hours for the training. As this helps prepare our environmental health specialist for response preparedness, it would be acceptable for contact hour assignment.

The Committee discussed the FDA ORA-U training curriculum. These are no cost to and Web based trainings that would benefit our Sanitarians. Guy will draft a letter/note to LHD's informing them of the opportunity.

The Committee discussed the developing R.S. interactive Web Page that will allow members to access their contact hours on line. Mr. Phil Rosell, DPH-PHPS Information Technologist was present to explain and showcase the system. Mr. Rosell has played a major part of the successful development of this new system. The system is designed to help reduce staff time in responding to multitudes of inquiries regarding individuals contact hours, and give all Registered Sanitarians the ability to go on line and check the number of hours they currently have.

This system is also designed to list all the courses individuals take, so an online listing will be available for Sanitarians to view the courses they have taken. This system is proposed to be completed by the time our renewal notices are sent out, in late May or Early June, 2006.

The Committee thanked Mr. Rosell for his and others work on this exciting new system.

The Committee discussed the R.S. Cards. Joy will check on the R.S. Cards to determine if we can make the cards more professional in appearance.

Guy/Kathy will work on sending out a note to LHD's regarding the opportunity to take ORA-U online courses developed by the Food and Drug Administration for contact hours.

The R.S. Committee along with Cabinet council met with a Registered Sanitarian and their council to discuss allegations which may have been contrary to the Registered Sanitarian Code of Ethics. The Committee discussed the allegations with the Sanitarian and council.

After the conclusion of the discussions, Chair Fowler agreed to draft a letter for the Committee to review, to the Sanitarian and council outlining the Committee's findings.

Next meeting of the Committee will be June 6-7, 2006 at Barren River SRP.

Respectively Submitted:
Guy F. Delius